



REQUEST TO CLOSE SEVIS RECORD BASED ON APPROVED/ PENDING
PERMANENT RESIDENCY APPLICATION

Full Name: _____ RU ID#: _____

Current immigration status: F student J student Date of Birth: _____

Current US Address: _____

I, _____, hereby attach documentation and take full responsibility in informing Rutgers that effective (mm/dd/yyyy) _____, Rutgers University should end my visa sponsorship and close my SEVIS record for one of the following reasons:

I am currently a permanent resident; my A # is*: _____

*Please attach a photocopy of your green card or the I-551 stamp in your passport.

I have applied for permanent residence AND am attaching documentation in support of my request to no longer maintain my current status. I understand that once I have used any benefit of my PR application (e.g. EAD card, Advance Parole) I am no longer in valid F-1 or J-1 status, and therefore must submit this form. By submitting this form, my SEVIS record will be TERMINATED and this can have serious ramifications should my pending application be denied.

(If checking this reason: the OIS strongly urges you to seek outside legal advice to discuss the possible negative consequences of ending your Rutgers visa sponsorship before your new status is approved.)

By signing below, I certify that I have chosen to end Rutgers visa sponsorship.

Signature _____ Date _____

Please return this form in person, by fax, or mail with supporting documentation:
OIS, Rutgers University-Camden · 326 Penn Street, Room 324 · Camden, NJ 08102
Tel 856-225-2521 · Fax 856-225-6579 · E-mail atkins1@camden.rutgers.edu

OIS Use Only:

Date SEVIS record closed _____ by _____

MM/DD/YYYY

Elizabeth Atkins, PDSO